

Defiance County Senior Fairboard Meeting
Defiance County EMA Building 7:00pm
3.14.2023

Gary Backhaus	X	Desirae Mack	X	Carol Sines	X
Tracey Backhaus	X	Jeff Rohlf	X	Alexis Sprow	X
Yvonne Blosser	X	Marissa Rohlf	E	Ethan Wirick	X
Rena Cottrell	X	Breanna Richards	X	Beth Woodbury	X
Jeff Holtsberry	X	Kayleigh Runk	E	Emily Woodbury	E
David Hartman	X	Bridget Ruppert	X	Tyler Woodbury	E
Kay Johnson	X	Jerry Sanders	X	Deb Cocke	X
Jeremy Limber	E	Ben Sandleben	X		

X = PRESENT

E = EXCUSED

NC = NO CALL

Agenda

Meeting called to order.

Jerry Sanders called the February meeting to order at 7:00pm.

The Pledge of Allegiance was recited by those in attendance.

Secretary's Report

1. Approval to abstain from the reading of the Senior Fair Board Minutes from the February meeting.

Motion Made By:	Desirae Mack
Motion 2nd By:	Tracey Backhaus
Motion Passed	

2. Motion to approve the minutes from the February meeting.

Motion Made By:	Kay Johnson
Motion 2nd By:	Alexis Sprow
Motion Passed	

Financial Report

1. Current Account Balance checking and MM: \$ **118,481.20** after outstanding checks
2. Invoices to pay: \$ **10,703.62** Insurance Prem and Utilities
3. No new donations received
4. Emailed sponsorship letters last week - Received \$4250 in pledges
5. Calculated and sent the electric invoice for the Christmas Cruise Thru
6. 990 Submitted and filed with the IRS- \$47 cost to file - pd out of pocket by Julie Wiles

Motion made to approve Insurance Payment:	David Hartman
Motion 2nd By:	Ethan Wirick
Motion Passed	
Motion made to reimburse Julie Wiles \$47.00 990 tax filing:	Desirae Mack
Motion 2nd By:	Tracey Backhaus
Motion Passed	

Guests

Teresa Johnson: livestock committee update. Grooming guidelines update.

1st JFB meeting - Mid April. A lot of interest. Chaninging frequency of meetings

Plant sales delivery Thursday before Mother's Day.

Alex Layman: Defiance County Associate Deputy

Isaac Ankney: Delaware TWP Fire Dept.

Event will be July 21st - July 23rd (Sunday cleanup day). Details below.

Flat Rate Fee:	\$3500 (less \$500 for 2022 check that was lost and not cashed. SFB will not reissue a check, instead deduct amount from rental rate)
Amount Due:	\$3,000
Leesee Responsibilities:	Securing adequate security, trash receptacles, restrooms/port a pots and supplies, certificate of insurance naming Defiance County Agriculture Society as Additional Insured, rope off track to keep people off track, obtain all alcohol permits as needed, reseed and replace dirt as needed, any additional seating/bleachers as needed, flat fee includes camping and DTFD will coordinate camping. If fairground restrooms are used - will clean and restock supplies.

Motion Made to Accept the Proposal as Detailed:	Jeff Holtsberry
Motion 2nd By:	Ethan Wirick
Motion Passed	

Committee Reports

Bridget Ruppert:	Craft Show Update on food vendors
Deb Cocke:	Advertising: Presented Lamar Billboard Proposal
	\$2300 - 4 billboards - 1 month
	\$800 - 2 electronic rotating billboards
	\$3100 prosed - no fee for artwork

Motion to Approve \$3100:	Carol Sines
Motion 2nd By:	Kay Johnson
Motion Passed	

Beth Woodbury:	Gave Cheer Comp Update - Registrations forms being sent, sponsor letters being sent, Emily and Marissa are working on other details
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Old Business

1. CCT changed locks - Jerry Sanders to talk to them about this.
2. Alexis Sprow Summer Pull Update. Garden tractor pull in the AM. Shelly Olson will handle silent auction. Kenfeld to provide 2 tractors. Going to work on volunter needs.
3. Circus will be April 17th - payment has been received. Building needs cleaned by April 16th.

4. Contract with Commissions and security update. Nothing agreed upon yet. Commissioners meeting March 20th - Jerry and Desirae will attend and discuss.
5. Pete Mendez - no receipts located for purchase of speakers.
6. Ron Stoner will provide sound for 2023 fair.
7. Update of Fire Department fairground rental
8. Emily Woodbury to attend JFB meetings

Motion Made for Emily to attend JFB Meetings:	Tracey Backhaus
Motion 2nd By:	Beth Woodbury
Motion Passed	

New Business

1. Commissioners meeting - March 29th - campground electrical, fairgrounds contract, general update
2. Fair Tab Theme - Building Our Future - Then and Now Pictures of the Grounds

Motion Made to use "Building Our Future":	Beth Woodbury
Motion 2nd By:	Desirae Mack
Motion Passed	

3. 2023 Capital Improvement Proposals

- a. Jerry to secure estimate for HVAC upgrade to multipurpose bldg.
- b. New portable building for harness racing
- c. Air Circulation Show Arena

4. Approval for electrical repair at Gate 6

Motion to Approve Repair Made By:	Desirae Mack
2nd Made By:	Ben Sandleben
Motion Passed	

5. Chair discussion - tabled. Need # of chairs and cost of renting v. buying
6. Distric Meeting - April 15th - need 2 door prizes, need to make reservations
7. Deb Cocke was sworn in by Sherrif Engle prior to the start of the meeting.
8. Fire and EMS at events - go back to designating someone onsite for hazardous events. Bridget Ruppert to setup fire and rescue schedule.

Motion Made for Bridgette to Coordinate Made By:	Jeff Holtsberry
2nd Made By:	Emily Woodbury
Motion Passed	

Motion Made to Adjourn the Meeting:	Emily Woodbury
Motion 2nd By:	Kay Johnson
Meeting Adjourned	